

BUFFALO TOWNSHIP - SIGNAGE PERMIT APPLICATION

Date Application Received: _____

1. PROPERTY INFORMATION

- ☐ Location of Property: _____
- ☐ LOT & BLOCK or Parcel Number: _____ SUBDIVISION: _____
- ☐ Municipality: _____ County: _____
- ☐ OWNER NAME: _____
- ☐ ADDRESS: _____
- CITY: _____ STATE: _____ ZIP: _____
- ☐ PHONE: (_____) _____
- E-MAIL: _____

2. SIGN PERMIT - SCOPE OF WORK

- ☐ Commercial Use / Type _____
- ☐ New Construction ____ Addition / Alterations ____ Repairs ____ Demolition ____
- ☐ TOTAL SQ. FT. of SIGNAGE: _____ Estimated Cost of Signage: _____
- ☐ Plan Review Required: DESIGN PROFESSIONAL: _____
- ☐ Address: _____
- ☐ CITY: _____ STATE: _____ ZIP: _____
- ☐ PHONE: (_____) _____ FAX: (_____) _____
- ☐ E-MAIL: _____

3. SIGN COMPANY

- ☐ SIGN COMPANY NAME: _____ REG # _____
- ☐ DBA: _____
- ☐ ADDRESS: _____
- ☐ CITY: _____ STATE: _____ ZIP: _____
- ☐ PHONE: (_____) _____ FAX: (_____) _____
- ☐ E-MAIL: _____

Complete All Sections for Selected PERMIT

4. SIGN INSTALLATION COMPANY

☐ INSTALLATION COMPANY NAME: _____

☐ REG #: _____

☒ DBA: _____

☐ ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

PHONE: (_____) _____ FAX: (_____) _____

☐ E-MAIL: _____

The applicant is responsible for obtaining any required highway occupancy permits from the PA Department of Transportation as required under Section 402 of the state Highway Law (36P.S. & 670-420). I hereby certify that the above noted information is true and correct. I hereby agree that all applicable provisions of the Municipality's Zoning Ordinance – Section #410 and #802.3 shall be complied with.

☐ APPLICANT / AGENT SIGNATURE: _____

PRINT NAME: _____ DATE: _____

******* FOR DEPARTMENT USE ONLY *******

SIGN PERMIT APPLICATION: [] Approved [] Denied

BY: _____

DATE: _____ PERMIT NO. _____

☐ Reason for Denial: _____

BTWP SIGN PERMIT FEE: \$ _____ . _____
Code.Sys FEE: \$ _____ . _____
☐ STATE FEE: \$ _____ . _____
TOTAL PERMIT FEE: \$ _____ . _____

Please NOTE: ADDITONAL ENGINEERING FEES MAY APPLY

REFERENCE BUFFALO TOWNSHIP ZONING ORDINANCE

Article Four – Additional Regulations: Section 410 SIGNS

Article Eight – Administration: Section 802.3 SIGN PERMIT

BTWP Cost Per Sign: \$50.00 - 1 Sided Sign

\$100.00 - 2 Sided Sign

Additional Code.Sys Review / Inspection Fees may apply

Required Additional Documents:

- 1. Provide a Floor Plan and/or Site / Plot Plan showing the location of all proposed new Signs.**
- 2. Provide drawings showing the Design, Construction, Length and Height of all proposed Signs.**

Complete All Sections for Selected PERMIT

ELECTRICAL SIGNAGE PERMIT

- ☐ Location of Property: _____
- ☐ Municipality: _____ County: _____
- ☐ ELECTRICAL CONTRACTOR: _____ REG # _____
- ☐ ADDRESS: _____
- ☐ CITY: _____ STATE: _____ ZIP: _____
- ☐ PHONE: (_____) _____ FAX: (_____) _____
- ☐ E-MAIL: _____

1. SCOPE of ELECTRICAL SIGNAGE WORK

- ☐ NEW: [] ADDITION: [] ALTERATIONS / REPAIRS: []
- ☐ UTILITY COMPANY: _____ PHONE NO. _____
- ☐ WORK ORDER NUMBER: _____ CONTACT PERSON: _____
- ☐ DESCRIPTION OF WORK: _____

- ☐ ESTIMATED COST OF ELECTRICAL WORK: \$ _____ . _____

2. EQUIPMENT / FIXTURE INFORMATION

- | NO: | EQUIPMENT | NO: | EQUIPMENT | NO: | EQUIPMENT |
|------|----------------|------|-------------------|------|-------------------|
| ____ | Luminaries | ____ | Pole Luminaries | ____ | Ground Luminaries |
| ____ | Receptacles | ____ | Circuit Breakers | ____ | Transformers |
| ____ | Switches | ____ | Wiring | ____ | LED |
| ____ | Junction Boxes | ____ | Amp Service Panel | ____ | Amp Sub-Panels |
| ____ | Controllers | ____ | Building Signs | ____ | Ground Signs |

TOTAL NUMBER of FIXTURES: _____

I hereby certify that the above noted information is true and correct, and I acknowledge and agree that all applicable provisions of the Municipality's Zoning Ordinance – Section #410 and #802.3 shall be complied with, whether specified or not.

APPLICANT / AGENT SIGNATURE: _____

PRINT NAME: _____ DATE: _____

******* FOR DEPARTMENT USE ONLY *******

ELECTRICAL SIGNAGE PERMIT APPLICATION: ☐ Approved ☐ Denied

BY: _____

DATE: _____ PERMIT NO. _____

○ Reason for Denial: _____

ELECTRICAL SIGNAGE PERMIT FEE: \$ _____ . _____

STATE FEE: \$ _____ . _____

TOTAL PERMIT FEE: \$ _____ . _____

Please NOTE: ADDITIONAL ENGINEERING FEES MAY APPLY