

BUFFALO TOWNSHIP SUPERVISORS – REGULAR MONTHLY MEETING – FEBRUARY 9, 2022

The Regular Monthly Meeting of the Buffalo Township Board of Supervisors was held Wednesday, February 9, 2022 and convened at 7:30 p.m. The Meeting was called to order by the Vice-Chairman, Matt Sweeny. This Meeting is being recorded, if anyone is taping this Meeting, please state your name and address.

ROLL CALL

Ron Zampogna III	Absent
Matthew J. Sweeny	Present
Albert T. Roenigk	Absent
Gary L. Risch Sr.	Present
Michael Oehling	Present

A majority of the Board of Supervisors being present, the Chairman declared the Meeting open for the transaction of business.

ANNOUNCEMENT OF EXECUTIVE SESSIONS; PERSONNEL; AND/OR INFO-GATHERING MEETINGS OF THE BOARD

- a) The Board of Supervisors met in the Township Building to discuss personnel matters on Mon. Jan. 24.
- b) The Board of Supervisors met in the Township Building for an Executive Session with their Solicitor regarding personnel matters on Feb. 9.

APPROVAL OF THE MINUTES of the January 3, 2022 Re-Organization Meeting & Regular Monthly Meeting of the Buffalo Township Board of Supervisors, as recorded, was on motion of Michael Oehling, seconded by Gary Risch. Motion Carried. Un. Approval.

ACCEPTANCE OF THE TREASURER’S REPORT for January 1-31, 2022 inclusive for audit, was on motion of Gary Risch, seconded by Michael Oehling. Motion Carried. Un. Approval.

MONTHLY BILLS

After reviewing invoices and bills presented for payment, it was on motion of Michael Oehling, seconded by Gary Risch, to pay the monthly bills. Motion Carried. Un. Approval.

REPORTS

(1) THE ELECTED TAX COLLECTOR’S REPORT (ROBYN FLEISHMAN):

- **JANUARY 2022:** Twp. Real Estate Tax is \$0.00, Per Capita @ Face is \$0.00
Per Capita @ Penalty is \$0.00

(2) THE APPOINTED TAX COLLECTOR’S REPORT (BERKHEIMER):

- **JANUARY 2022:** Earned Income Tax is \$0.00, Local Services Tax is \$0.00

BUFFALO TOWNSHIP SUPERVISORS – REGULAR MONTHLY MEETING – FEBRUARY 9, 2022

(3) THE APPOINTED TAX COLLECTOR’S REPORT (SHARPS):

- **JANUARY 2022:** Twp. share: \$62.50

(4) WEEKLY STAMP SALES (DEED TRANSFER’S):

- **JANUARY 2022:** \$23,243.67

(5) ZONING OFFICER’S REPORT (RICK HEALEY):

- **JANUARY 2022:** 0 Permits Issued, 0 Single Family Residences, 0 Residential Storage, 0 Porch/Decks/Roof, Building Permit Fee: \$0.00, Mileage: 000, Grading Permit Fee: \$0.00, Lot Development Fund: \$0.00

(6) THE DISTRICT JUSTICE’S REPORT:

- **JANUARY 2022:** Ordinance & Statute Violations \$80.38, Code Violations \$162.50

(7) BUFFALO TWP. POLICE REPORT

- **JANUARY 2022:** Total calls 216

OLD BUSINESS

MOTION TO ADOPT RESOLUTION #2022-5 TWIN OAKS PHASE 4 & 5 INTO A PLANNED RESIDENTIAL DEVELOPMENT (PRD) - ADOPTED

On a motion of Gary Risch, seconded by Michael Oehling to adopt Resolution #2022-5 which will change Twin Oaks Phase 4 & 5 into Planned Residential Development. Motion Carried. Un. Approval.

MOTION REGARDING CRESCENT HILL DRIVE CULVERT REPLACEMENT DIRT, GRAVEL, AND LOW VOLUME ROAD PROJECT QUOTES FOR EXCAVATOR WITH OPERATOR AT PREVAILING WAGE RATES – APPROVED

Ken Howard with Bankson Engineers spoke regarding this. There were 5 quotes and the lowest bidder was Holbein Inc. with \$160.00 per hour and the operator will be paid the prevailing wage.

On a motion of Gary Risch, seconded by Michael Oehling to approve the Crescent Hill Drive Culvert Replacement Dirt, Gravel, and Low Volume Road Project Quote from Holbein, Inc. for Excavator with Operator at Prevailing Wage Rates as purposed. Motion Carried. Un. Approval.

Barb Panza, 110 Kimberly Drive asked what the impact would be over on Kimberly Drive with the new pipe installation? Bob Fletcher answered her question. Matt Sweeny also shared comment.

BUFFALO TOWNSHIP SUPERVISORS – REGULAR MONTHLY MEETING – FEBRUARY 9, 2022

MOTION TO APPROVE VOLUNTEER TAX CREDIT LISTS FROM EMERGENCY SERVICE DEPARTMENTS - APPROVED

Matt Sweeny stated this is for the Volunteer Tax Credit and asked Janice L. Zubrin, Secretary/Treasurer if she had received the proper documentation from the Departments. She replied, yes.

On a motion of Michael Oehling, seconded by Gary Risch to approve the Volunteer Tax Credit List from the Emergency Service Departments. Motion Carried. Un. Approval.

MOTION TO HIRE TOWNSHIP MANAGEMENT CONSULTANT – APPROVED

Matt Sweeny stated that we have looked at hiring a Township Manager and would like to hire Rich Hill he can help with a lot of things such as getting Grants for the Township. Barb Panza, 110 Kimberly Drive asked how much the Township plans on paying him. Matt Sweeny replied \$59,000.00 per year and with the amount he can save the Township with Grant monies, it will more than cover his salary.

On a motion of Michael Oehling, seconded by Gary Risch to hire Richard Hill as the Township Manager. Motion Carried. Un. Approval.

DISCUSSION/POSSIBLE MOTION TO ADOPT RESOLUTION #2022-6 AUTHORIZING A TAX AND REVENUE ANTICIPATION NOTE - ADOPTED

Matt Sweeny asked Janice L. Zubrin, Township Secretary/Treasurer to speak regarding this. Janice stated this has to be done per DCED requirements. Atty. Farrington asked Janice to make sure when the information is emailed to her to forward it onto him and Janice replied it was already done and set up. Atty. Farrington asked if she could make sure they have his correct email address. She replied, yes.

On a motion of Gary Risch , seconded by Michael Oehling to adopt Resolution #2022-6 Authorizing a Tax and Revenue Anticipation Note. Motion Carried. Un. Approval.

MOTION TO ADOPT RESOLUTION #2022-7 INTERIM TRAFFIC IMPACT FEE AND ESTABLISH IMPACT FEE ADVISORY COMMITTEE – ADOPTED & APPROVED

Matt Sweeny stated that the Committee would consist of 2 residents and the Planning Commission Board. Barb Panza asked if the Board had chosen the members already? Matt replied that there are 2 residents with interest in being on this Committee and they are Joy Foust and Hugh Rumbaugh. Chris Rearick spoke regarding the Interim Traffic Impact Fee and that it would be a \$1000.00 per year peak trip. Bob Fletcher, Bear Creek Road asked why there would be a need for this fee and wasn't PennDot widening 356 & Ekastown Roads? Chris and Atty. Farrington explained.

BUFFALO TOWNSHIP SUPERVISORS – REGULAR MONTHLY MEETING – FEBRUARY 9, 2022

Atty. Farrington stated that with the Advisory Committee Board there would be Public Meetings. We will need to Adopt the Resolution, appoint the Advisory Board members and get the approval to advertise. Which is backward from what we normally do. We have to advertise after the Resolution is Adopted. So, we have to make 3 motions.

On a motion of Gary Risch, seconded by Michael Oehling to Adopt Resolution #2022-7 for the Interim Traffic Impact Fee. Motion Carried. Un. Approval.

On a motion of Michael Oehling, seconded by Gary Risch to appoint the Impact Fee Advisory Committee consisting of the Planning Commission Board and 2 Township Residents, Joy Foust and Hugh Rumbaugh. Motion Carried. Un. Approval.

On a motion of Michael Oehling, seconded by Gary Risch to advertise the adoption of Resolution #2022-7 for the Interim Traffic Impact Fee and Establish Impact Fee Advisory Committee. Motion Carried. Un. Approval.

MOTION TO ADOPT RESOLUTION #2022-8 BUTLER COUNTY PARKS RENOVATION/DEVELOPMENT PROGRAM COMMUNITY GRANT PROGRAM FOR THE BUTLER-FREEPORT COMMUNITY TRAIL - ADOPTED

Ken Howard stated that this is a grant that we have received in the past for the trail. It is in the amount of \$10,000.00 with a match of \$2,500.00 dollars. Chris Zeigler, President of the Butler Freeport Trail Council replied we will be using this grant if we are approved to get more ballads for on the trail.

On a motion of Michael Oehling, seconded by Gary Risch to adopt Resolution #2022-8 regarding the Butler County Parks Renovation/Development Program Community Grant Program for the Butler-Freeport Community Trail. Motion Carried. Un. Approval.

MOTION TO PURCHASE 3 LED DISPLAY RADAR SIGNS FOR SPEED CONTROL FROM RADAR SIGNS IN THE AMOUNT OF \$10,595.00 – APPROVED

Chief Tim Derringer spoke regarding this. These radar signs are portable and will be placed around the Township. These will be used as a deterrent for slowing drivers down and there will be a patrol officer assigned in the area as well. There are 2 Led Display Radar signs that are 11” in size and one that is 13” in size.

On a motion of Michael Oehling, seconded by Gary Risch to approve the purchase of 3 LED Display Radar Signs for Speed Control from Radar Signs in the amount of \$10,595.00. Motion Carried. Un. Approval.

BUFFALO TOWNSHIP SUPERVISORS – REGULAR MONTHLY MEETING – FEBRUARY 9, 2022

FREEPORT HS CROSS COUNTY BOOSTERS TO HOLD THEIR 17th ANNUAL 5K/10K FREEPORT FLASH RACE ON THE BUTLER-FREEPORT COMMUNITY TRAIL FROM 7-11 AM ON SATURDAY, JUNE 4TH, 2022 – APPROVED

John Haven spoke in Chuck Sarver’s behalf who was unable to attend. Chris Zeigler spoke and stated that the Audubon Society of PA must approve use of their property first. The Group Permit for trail use must be completed and turned in as well as 1 week prior to the event signs must be posted at both ends where the race will start and where it will end by the event hosts so that people using the trail are aware in advance. I will send an electronic copy of the Application to be put on the Township website.

On a motion of Michael Oehling, seconded by Gary Risch to approve the 17th Annual Freeport Flash 5K/10K Race on the Butler-Freeport Community Trail from 7-11 am on Saturday, June 4th, 2022. Motion Carried. Un. Approval.

MOTION TO ADOPT RESOLUTION #2022-9 APPLICATION TO APPLY FOR STATEWIDE LOCAL SHARE ASSESSMENT GRANT FROM THE COMMONWEALTH FINANCING AUTHORITY TO PURCHASE EQUIPMENT THAT CAN HELP THE TOWNSHIP MEET MS4 REQUIREMENTS – ADOPTED

Ken Howard spoke regarding this Resolution. It is for a Grant that can be used to purchase items that will help the Township meet the MS4 requirements. The Grant application has to be submitted by March 15th, 2022. Bob Fletcher, Township Road Master stated that he reached out to Stephenson’s Equipment on a quote for a Street Sweeper that could be used for the streets and the catch basins. He stated that this was just a phone conversation and that he had not received a quote as of yet. The price that Stephenson’s gave was \$250,000.00. Bob stated that he is waiting for Stephenson’s to send the quote and asked if he should get other quotes as well? Ken responded that he just needs a price anywhere up to a million dollars in order to submit the Grant Application. Bob Fletcher stated that getting a sweeper for the Township is a big priority and that one that could clean catch basins would be a plus. Ken stated we could approve this now with the contingency of getting a final price from Bob.

On a motion of Gary Risch, seconded by Michael Oehling to adopt Resolution #2022-9 application to apply for the Statewide Local Share Assessment Grant from the Commonwealth Financing Authority to Purchase Equipment that can help the Township meet MS4 Requirements contingent upon getting a final price to put on the Grant Application. Motion Carried. Un. Approval.

MS4 – MUNICIPAL SEPARATE STORM SEWER SYSTEM – DISCUSSION, PUBLIC EDUCATION AND SOLICITATION OF PARTICIPATION BY BANKSON ENGINEERS

Ken Howard with Bankson Engineers spoke and gave an update regarding MS4. A sign in sheet was filled out along with a pamphlet “Be Stormwater Smart” was given to all persons attending meeting. The pamphlet will be added to the website.

BUFFALO TOWNSHIP SUPERVISORS – REGULAR MONTHLY MEETING – FEBRUARY 9, 2022

LAND DEVELOPMENT

AMENDMENT #7 TO ZONING ORDINANCE #135 – 298 SARVER ROAD – ZONING CHANGE

Countywide Petroleum is purposing a Zoning change for property located at 298 Sarver Road which is 0.316 acres, Tax Parcel number 040-1F90-A2C. The property is currently zoned B-1 and is owned by Ronald J. Jack ET AL. They are purposing the property to be rezoned to B-2. The Petitioner is Par Mar Oil Company, dba Par Mar Stores. The present use of the property is Residential. Once property is rezoned from B-1 to B-2 a lot line consolidation request will be submitted for lots 040-1F90-A2C and 1F90-A2D.

The Township office has received the Petition, Fee, Maps, Names of residents within 300', Butler County Planning Commission Comments received 1/28/22, BCPC had no comments on this request; Municipal Authority Comments received 1/26/22; Public sewage service currently exists to this property. Public water is not available in this area, Bankson Engineer Comment letter received 1/28/22; Buffalo Township Planning Commission comments received 2/2/2022.

Ken Howard stated that he doesn't see any problem with the Zoning being changed at this location. Atty. Farrington stated that this will need approved to advertise, set date and time for the Public Hearing of this Zoning Change.

On a motion of Gary Risch, seconded by Michael Oehling to approve advertising, setting date and time for Amendment #7 to Zoning Ordinance #135 for 298 Sarver Roads Zoning Change from B-1 to B-2. The date and time for the Public Hearing of this Zoning Change will be Wednesday, March 9, 2022 at 7:15 pm. Motion Carried. Un. Approval.

Chris Zeigler, President of the Butler-Freeport Trail Council gave an update regarding the trail.

REMARKS FROM THE FLOOR:

There were no comments or remarks from anyone in the audience.

ADJOURNMENT was on motion of Gary Risch, seconded by Michael Oehling, at 8:10 p.m. Motion Carried. Un. Approval.

APPROVED:

CHAIRMAN

SECRETARY/TREASURER