

**BUFFALO TOWNSHIP SUPERVISORS  
REORGANIZATION MEETING – JANUARY 3, 2017**

The annual Reorganization Meeting of the Buffalo Township Board of Supervisors was held Tuesday, January 3, 2017, in the Buffalo Township Municipal Building and convened at 7:00 p.m.

The Meeting was called to order by the Acting Chairperson, Janice L. Zubrin. This Meeting is being recorded. If anyone is taping this Meeting, please state your name and address.

**ROLL CALL**

John K. Haven	Present
Ron Zampogna III	Present
Matthew J. Sweeny	Present
Albert T. Roenigk	Present
Gary L. Risch, Sr.	Present

A majority of the Board of Supervisors being present, the Acting Chairperson declared the Meeting open for the 2017 appointments.

**2017 APPOINTMENTS**

**APPT. OF CHAIRMAN OF BOARD OF SUPERVISORS**

On motion of Matt Sweeny, seconded by Gary Risch, John K. Haven was appointed Chairman of the Board of Supervisors for 2017. A roll call vote was taken. Motion Carried on a Roll Call Vote.

John K. Haven	Abstain	Ron Zampogna III	Yes
Matt Sweeny	Yes	Albert Roenigk	Yes
Gary L. Risch, Sr.	Yes		

**APPT. OF VICE-CHAIRMAN OF BOARD OF SUPERVISORS**

On motion of Matt Sweeny, seconded by Ron Zampogna, Gary L. Risch, Sr. was appointed Vice-Chairman of the Board of Supervisors for 2017. A roll call vote was taken. Motion Carried on a Roll Call Vote.

John Haven	Yes	Ron Zampogna III	Yes
Matt Sweeny	Yes	Albert Roenigk	Yes
Gary Risch, Sr.	Abstain		

**APPT. OF POLICE SUPERVISOR**

On motion of Ron Zampogna, seconded by Matt Sweeny, to appoint Gary L. Risch, Sr. as Police Supervisor for Buffalo Township for 2017. A roll call vote was taken. Motion Carried on a Roll Call Vote.

John Haven	Yes	Ron Zampogna III	Yes
Matt Sweeny	Yes	Albert Roenigk	Yes
Gary Risch, Sr.	Abstain		

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REORGANIZATION MEETING – JANUARY 3, 2017**

**APPT. OF ROAD SUPERVISOR**

On motion of Ron Zampogna, seconded by Matt Sweeny, Albert T. Roenigk was appointed Supervisor for Roads for Buffalo Township for 2017. A roll call vote was taken. Motion Carried on a Roll Call Vote.

John Haven	Yes	Ron Zampogna III	Yes
Matt Sweeny	Yes	Albert Roenigk	Abstain
Gary Risch Sr.	Yes		

**APPT. OF REREATION DEVELOPMENT SUPERVISOR**

On motion of Matt Sweeny, seconded by Albert Roenigk, to appoint Ron Zampogna III as the Recreation Development Supervisor for 2017. A roll call vote was taken. Motion Carried on a Roll Call Vote.

John Haven	Yes	Ron Zampogna III	Abstain
Matt Sweeny	Yes	Albert Roenigk	Yes
Gary Risch Sr.	Yes		

**APPT. OF SECRETARY/TREASURER**

On motion of Gary Risch, seconded by Albert Roenigk, Janice L. Zubrin was appointed Secretary/Treasurer for Buffalo Township. Motion Carried. Un. Approval.

**APPT. OF TOWNSHIP SOLICITOR**

On motion of Gary Risch, seconded by Matt Sweeny, the Law Firm of Lutz and Pawk was appointed Township Solicitor at a rate of \$125.00 per hour with no retainer fee. Motion Carried. Un. Approval.

**COMMISSION SET FOR ELECTED TAX COLLECTOR**

On motion of Gary Risch, seconded by Matt Sweeny, to set the rate for the Elected Tax Collector at 13 ½ % for current Per Capita Collections and 5% for delinquent Per Capita Collections. Motion Carried. Un. Approval.

**APPOINTMENT OF ZONING OFFICER**

On motion of Matt Sweeny, seconded by Albert Roenigk, Roger A. Kelly was appointed Buffalo Township Zoning Officer at a rate of \$910.00 per month. Motion Carried. Un. Approval.

**APPT. OF DOG OFFICER**

On motion of Matt Sweeny, seconded by Albert Roenigk, Dennis Sybert was appointed as Dog Officer and will be reimbursed at \$50.00 per incident plus mileage at the approved rate for 2017. Motion Carried. Un. Approval.

**APPT. OF TWP. DEPOSITORY – RESOLUTION #2017-1 – ADOPTED**

On motion of Gary Risch, seconded by Ron Zampogna, to adopt Resolution #2017-1, naming the First National Bank of Sarver, PA to act as depository for all of the Buffalo Township Supervisors' Checking/Savings/Money Market Investment Accounts for the year 2017. Motion Carried. Un. Approval.

**BUFFALO TOWNSHIP SUPERVISORS  
REORGANIZATION MEETING – JANUARY 3, 2017**

**APPT. OF 2017 VACANCY BOARD**

On motion of Ron Zampogna, seconded by Matt Sweeny, Charles J. McCafferty of Bear Creek Road was appointed to the 2017 Vacancy Board as the registered Elector and Chairman of the Vacancy Board. Motion Carried. Un. Approval.

**APPT. OF GRIEVANCE BOARD**

On motion of Matt Sweeny, seconded by Albert Roenigk, to appoint the 2017 Grievance Board as follows: one Supervisor, Gary L. Risch, Sr.; and one Sr. Citizen, Marlene Hughes. Motion Carried. Un. Approval.

**APPT. OF TOWNSHIP ENGINEER**

On motion of Ron Zampogna, seconded by Albert Roenigk, Bankson Engineers, Inc. was appointed Township Engineer for 2017. The Fee Schedule will remain the same as 2016. Motion Carried. Un. Approval.

**APPT. OF AUDITOR TO CONDUCT 2016 AUDIT OF TOWNSHIP FUNDS**

On motion of Gary Risch, seconded by Matt Sweeny, Merge & Hill, P.C. was appointed to conduct the 2016 Audit of Township Funds. Motion Carried. Un. Approval.

**RESOLUTION #2017-2 – ADOPTED**

On motion of Matt Sweeny, seconded by Albert Roenigk, to adopt Resolution #2017-2, which waives employee contributions to the Police Pension Fund for the fiscal year 2017. Motion Carried. Un. Approval.

**RESOLUTION #2017-3 – ADOPTED**

On motion of Albert Roenigk, seconded by Matt Sweeny, to adopt Resolution #2017-3, which grants authorization to Buffalo and Sarver Volunteer Fire Companies regarding Workers Compensation coverage. Motion Carried. Un. Approval.

**APPT. OF PLANNING COMMISSION MEMBER**

On motion of Albert Roenigk, seconded by Gary Risch, to reappoint R. Grant McConnell, 107 Mohawk Drive, Sarver, to the Buffalo Township Planning Commission for a four (4) year term. Motion Carried. Un. Approval.

**APPT. OF SUPERVISOR TO MUNICIPAL CODE ASSOCIATION BOARD**

On motion of Matt Sweeny, seconded by Gary Risch, to appoint John Haven to the Municipal Code Association Board for 2017. Motion Carried. Un. Approval. The Reorganization and Regular Monthly Meeting will be on Thursday, January 12 at 6:00 p.m.

**APPT. OF TOWNSHIP BUILDING CODE INSPECTOR**

On motion of Ron Zampogna, seconded by Matt Sweeny, to appoint Code Sys Code Consulting, Inc. as the Building Code Inspector for Buffalo Township for the year 2017 at the same Fee Schedule as 2016. Motion Carried. Un. Approval.

**BUFFALO TOWNSHIP SUPERVISORS  
REORGANIZATION MEETING – JANUARY 3, 2017**

**APPT. OF UNIFORM CONSTRUCTION CODE HEARING BOARD**

On motion of Ron Zampogna, seconded by Matt Sweeny, to reappoint Mark Cravener, Cornplanter Road, Cabot; Bob Holbein, Parker Road, Sarver; John Zurisko, Doyle Road, Sarver; Mike Gasbarro, Creekside Drive, Sarver; and Ray Smetana, Monroe Road, Sarver; to the Uniform Construction Code Hearing Board for 2017. Motion Carried. Un. Approval.

**APPOINTMENT OF MUNICIPAL AUTHORITY BOARD MEMBER**

On motion of Gary Risch, seconded by Albert Roenigk, to reappoint Cynthia A. Braden, Sunny Lane, to the Buffalo Township Municipal Authority Board for a five (5) year term. Motion Carried. Un. Approval.

**APPT. OF ZONING HEARING BOARD MEMBER – TABLED**

On motion of Gary Risch, seconded by Matt Sweeny, to table the appointment to the Zoning Hearing Board. The Supervisors are taking applications. Motion Carried. Un. Approval.

**OFFICE STAFF WAGES**

On motion of Gary Risch, seconded by Ron Zampogna to give Mary Ann Townsend a \$1.00 an hour raise for doing the Planning Commission and Supervisors' Meeting minutes and for helping to train Rhonda Swartz. Motion Carried. Un. Approval.

On motion of Gary Risch, seconded by Ron Zampogna to give Janice Zubrin a 5% raise. Motion Carried. Un. Approval.

**RESOLUTION #2017-4 – FEE SCHEDULE – ADOPTED**

On motion of Ron Zampogna, seconded by Matt Sweeny, to adopt Resolution #2017-4, Fee Schedule. The Fees will remain the same as last year. Motion Carried. Un. Approval.

**ADJOURNMENT** was on motion of Gary Risch, seconded by Matt Sweeny, at 7:20 p.m. Motion Carried. Un. Approval.

**APPROVED:**

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CHAIRMAN

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SECRETARY/TREASURER