

BUFFALO TWP SUPERVISORS – REG. MONTHLY MEETING – SEPT. 27, 2017

The Regular Monthly Meeting of the Buffalo Township Board of Supervisors was held Wednesday, September 27, 2017, in the Buffalo Township Municipal Building and convened at 7:35 p.m.

The Meeting was called to order by the Chairman, John K. Haven. This Meeting is being recorded. If anyone is taping this Meeting, please state your name and address.

ROLL CALL

John K. Haven	Present
Ron Zampogna III	Present
Matthew J. Sweeny	Present
Albert T. Roenigk	Present
Gary L. Risch, Sr.	Present

A majority of the Board of Supervisors being present, the Chairman declared the Meeting open for the transaction of business.

ANNOUNCEMENT OF EXECUTIVE SESSIONS; PERSONNEL; AND/OR INFO-GATHERING MEETINGS OF THE BOARD

(a) The Board of Supervisors met with their Solicitor this evening in the Township Municipal Bldg.

APPROVAL OF THE MINUTES of the September 13, 2017, Regular Monthly Meeting of the Board of Supervisors, as recorded, was on motion of Matt Sweeny, seconded by Ron Zampogna. Motion Carried. Un. Approval.

OLD BUSINESS

APPROVAL TO ADVERTISE FOR VENDOR TO SHRED OBSOLETE DOCUMENTS – NOT REMOVED FROM TABLE OF SEPTEMBER 13, 2017

Gary Risch stated we don't have to advertise this. Ron Zampogna stated I called a business in Butler. They said they would come and set up from 10 – 1 for a fee of \$500. If you went over, you would pay extra. I didn't get any other prices. We could get other prices and make a decision at our next meeting. Rhonda Swartz stated I went on line and there are several communities around the area that also do community shredding days. I was given a number for the Postal Inspector; but it wasn't in service. I called the Post Office and am waiting to hear back from Tammy. I was told that it was possibly a free service for the community.

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RESOLUTION #2017-6 – REMOVED FROM TABLE OF SEPTEMBER 13, 2017, DISCUSSED, AND RETABLED

On motion of Gary Risch, seconded by Ron Zampogna, to remove Resolution #2017-6, Business Resolution of Authority to set up Direct Deposit with First National Bank. Motion Carried. Un. Approval.

Janice Zubrin stated the information I received from the bank is that the cost is \$20.00 per month and 15 cents per employee per pay period. They would have to come here to set it up and train. John Haven asked did we take a poll of how many people wanted to have direct deposit? Gary Risch answered I don't know; I just know some of them mentioned it to me that they would like to have it. Lt. Derringer stated it should be an all or nothing thing. Ron Zampogna stated I agree. Janice Zubrin it isn't easier for me; I still have to do everything. Matt Sweeny stated if the majority of employees want it; I would be all for it. Tim Derringer suggested doing a poll of all the employees and then make a decision. Gary Risch stated maybe if they do direct deposits, they can get their pay a day early. Tim Derringer stated the contract says every other Friday. Janice Zubrin stated if someone is going on vacation or out of town, I accommodate them.

On motion of Ron Zampogna, seconded by Matt Sweeny, to retable Resolution #2017-6, until we take a poll and we will make a decision the second Wednesday in October. Motion Carried. Un. Approval.

SETTING UP AMAZON/AMAZON PRIME ACCOUNT REMOVED FROM TABLE OF SEPTEMBER 13, 2017 AND DENIED

On motion of Gary Risch, seconded by Matt Sweeny, to remove setting up Amazon/Amazon Prime Account from table of September 13, 2017. Motion Carried. Un. Approval.

On motion of Gary Risch, seconded by Ron Zampogna, to deny setting up the Amazon/Amazon Prime Account. Motion Carried. Un. Approval.

SETTING UP ACCOUNT AT FIRST NATIONAL BANK FOR USE WITH A DEBIT CARD REMOVED FROM TABLE OF SEPTEMBER 13, 2017 AND DENIED

On motion of Gary Risch, seconded by Matt Sweeny, to remove setting up an account at First National Bank for use with a debit card from the table of September 13, 2017. Motion Carried. Un. Approval.

On motion of Gary Risch, seconded by Matt Sweeny, to deny setting up an account at First National Bank for use with a debit card. Motion Carried. Un. Approval.

ADOPTION OF ROADS IN OAKS PLAN

Ken Howard stated the roads were adopted at the last meeting with a contingency. We do have a scanned copy of the signed deed and bond. Atty. Lutz stated they emailed it to me today. Ken

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Howard stated they have completed the punch list of requirements from the last meeting. Atty. Lutz stated I don't think we need to do anything; the roads were adopted at the last meeting. The contingencies were met.

VENDOR FOR TRAFFIC SIGNAL CONTRACT – DISCUSSION

Janice stated Bronder has been our Vendor for quite a few years. They are no longer going to do it; they will be doing the construction side. We have to find another Vendor. We have the list of names that Butler Township had gotten bids from. There are three that are nearest to us. One was a lot less expensive. John Haven asked Atty. Lutz since this is under the threshold we just needed to get three written bids? Janice Zubrin stated it could be telephone bids under the threshold. Albert Roenigk asked do we know that these prices would work for us? Janice Zubrin stated he just sent me the information today. Atty. Lutz stated they were sealed bids that were opened; you will have to call from here. Gary Risch stated Janice needs to make a phone call to all three of those. Atty. Lutz stated you can call anyone you want. John Haven stated there were 16 companies on the list; they narrowed it down. These are preliminary prices. Ron Zampogna asked when is Bronders last day? John Haven answered October 15. Ron Zampogna stated so we can decide on this at the next meeting.

NEW BUSINESS

EMPLOYEE PENSION PLANS FOR YEAR BEGINNING JANUARY 1, 2018

Janice Zubrin stated the Police Pension there is a zero dollar amount because it is fully funded.

On motion of Albert Roenigk, seconded by Matt Sweeny to approve the Police Pension Plan Minimum Obligation Form for Plan beginning January 1, 2018. Motion Carried. Un. Approval.

Janice Zubrin stated the non-uniformed amount for 2018 is \$86,218.00; the bulk of that will come from the state? Gary Risch asked is there any advantage for us to put more in? Atty. Lutz answered no.

On motion of Ron Zampogna, seconded by Matt Sweeny, to approve the Non-Uniformed Employees' Pension Plan Minimum Municipal Obligation Form at \$86,218.00 for year beginning Jan. 1, 2018. Motion Carried. Un. Approval.

ADVERTISING APPROVED AND DATE SET FOR BUDGET WORKSHOP

On motion of Ron Zampogna, seconded by Matt Sweeny, to approve advertising and setting the date for the Budget Workshop. The Budget Workshop will be held on October 10, 2017, at 5:00 p.m. Motion Carried. Un. Approval.

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APPROVAL TO PAY REGISTRATION FEES AND EXPENSES FOR FALL CONVENTION

On motion of Ron Zampogna, seconded by Gary Risch, to approve paying the Registration Fee and Expenses for Officials attending the Butler County Association of Township Officials Fall Convention at the Slippery Rock Municipal Center on October 24, 2017. The Registration Fee is \$20.00 per person. Motion Carried. Un. Approval.

BOND REDUCTION REQUEST FOR TWIN OAKS PRD – APPROVED

Ken Howard stated John Allen has requested a bond reduction for the Twin Oaks PRD #1. We did an inspection yesterday. The total bond reduction requested is \$133,342.00. It appears that the work is complete and we would recommend a reduction in that amount. Atty. Lutz stated I have been working with Mr. Allen, his Attorney, and Ken's office and I am in agreement.

On motion of Matt Sweeny, seconded by Albert Roenigk, to approve the bond reduction request for Twin Oaks PRD #1 in the amount of \$133,342.00. Motion Carried. Un. Approval.

GENERATOR SERVICE PLAN WITH WOODHYRST, INC. – APPROVED

Janice Zubrin stated they have different plans. John Haven explained the plans. Different options in the plans were discussed.

On motion of Gary Risch, seconded by Matt Sweeny, to renew the Generator Service Total Care Plan with Woodhyrst, Inc. Motion Carried. Un. Approval.

ANNOUNCEMENT: DATE/RAIN DATE FOR STENCILING THE STORMWATER DRAINS IN THE OAKS PLAN

A member of the Homeowner's Association stated we are looking for more detail. Ken Howard stated we did a project like this last year with some students from Evangel Heights Christian Academy. If residents in your Plan are interested and want to be involved, we will come out and give a little presentation and materials. This will help us meet our educational requirements. John Haven stated the date is October 7; the rain date is October 14.

ANNOUNCEMENT: SPC ENCOURAGES ATTENDANCE AT THE 2017 FALL PUBLIC PARTICIPATION PANEL

MEETING on October 25, 2017, at 3:00 p.m. regarding the 2019-2022 Transportation Improvement Program (TIP) and long range planning. The Meeting will be at the Butler County Government Center.

ADJOURNMENT was on motion of Gary Risch, seconded by Matt Sweeny, at 8:05 p.m. Motion Carried. Un. Approval.

APPROVED:

CHAIRMAN

SECRETARY

