

BUFFALO TWP. SUPERVISORS – REG. MONTHLY MEETING – JAN. 25, 2017

The Regular Monthly Meeting of the Buffalo Township Board of Supervisors was held Wednesday, January 25, 2017, in the Buffalo Township Municipal Building and convened at 7:30 p.m.

The Meeting was called to order by the Chairman, John K. Haven. This Meeting is being recorded. If anyone is taping this Meeting, please state your name and address.

ROLL CALL

John K. Haven	Present
Ron Zampogna III	Present
Matthew J. Sweeny	Present
Albert T. Roenigk	Present
Gary L. Risch, Sr.	Present

A majority of the Board of Supervisors being present, the Chairman declared the Meeting open for the transaction of business.

ANNOUNCEMENT OF EXECUTIVE SESSIONS; PERSONNEL; AND/OR INFO-GATHERING MEETINGS OF THE BOARD

- (a) The Board of Supervisors met with their Solicitor this evening in the Township Municipal Bldg.
- (b) John Haven and Gary Risch attended the Municipal Code Association Reorganization and Regular Monthly Meeting on Jan. 12.
- (c) John Haven and Gary Risch attended the Butler COG Meeting on Jan. 12.
- (d) John Haven, Gary Risch and Ken Howard met with Jim Bonner, Jim Pashek, and Audubon Officials to start the planning phase for the new Nature Park on Jan. 13.
- (e) John Haven and Ken Howard met with Officials from Maronda, A. Liberoni Inc. and Brent Hildebrand from BCCD in relation to possible storm water issues at the Ridgeview Plan on Jan. 17.
- (f) John Haven attended the Municipal Authority of Buffalo Township Reorganization and Regular Meeting on Jan. 19.
- (g) John Haven, John Gaydos and Ken Howard met to tour roads for the assessment of seal coat issues on Jan. 25.

John Haven asked if there is any discussion or remarks on any of the agenda items.

APPROVAL OF THE MINUTES of the January 3, 2017, Reorganization Meeting of the Buffalo Township Board of Supervisors, as recorded, was on motion of Matt Sweeny, seconded by Ron Zampogna. Motion Carried. Un. Approval.

APPROVAL OF THE MINUTES of the January 3, 2017, Regular Monthly Meeting of the Buffalo Township Board of Supervisors, as recorded, was on motion of Ron Zampogna, seconded by Matt Sweeny. Motion Carried. Un. Approval.

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REPORTS

- (1) **THE ELECTED TAX COLLECTOR'S REPORT** received from Carla Garia for December 2016 included \$3,443.38 in Twp. Real Estate Tax @ penalty, \$748.00 in Per Capita @ penalty, \$32.54 in Tax Duplicates, and 5 Exonerations
- (2) **THE APPOINTED TAX COLLECTOR'S REPORT** received from Berkheimer Tax Administrator for December 2016 is \$105,759.34 in Earned Income Tax and \$349.40 in Local Services Tax
- (3) **THE APPOINTED TAX COLLECTOR'S REPORT** received from Sharp Collections is \$2,192.52 for December 2016 for delinquent Earned Income Tax
- (4) **WEEKLY STAMP SALES** received from the County for December 2016 is \$21,844.99
- (5) **ZONING OFFICER'S REPORT** received from the County for December 2016 is for 6 permits issued; 1 Single Family Residence, 1 Residential Addition, 1 Residential Storage, and 3 Grading Permits
Building Permit Fee: \$1,770.30 Mileage: 124 Miles
Grading Permit Fee: \$30.00
- (6) **DISTRICT JUSTICE'S REPORT** for December 2016 is \$143.75 in Ordinance & Statute Violations and \$961.47 in Vehicle Code Violations

OLD BUSINESS

ORDINANCE #131 FLOOD PLAIN ORDINANCE – ADOPTED

Ken Howard stated this would be effective when FEMA adopts the maps. If you adopt this Ordinance tonight, we will present it to FEMA. You will have your work completed. The rest of the work is on FEMA's side. John Haven stated I understand that they expanded this because there are a lot of people that do not have their work done like we do. Ken Howard stated that is what it sounds like. John Haven stated that is a credit to you and Bankson Engineers. Ken Howard stated there are a few residents that have called and we talked with the newspaper. Atty. Lutz stated I am fine with it.

On motion of Gary Risch, seconded by Albert Roenigk, to adopt Ordinance #131, Flood Plain Ordinance. Motion Carried. Un. Approval.

AUTHORIZATION FOR BANKSON ENGINEERS TO PROCEED WITH TOPOGRAPHIC STUDY AND TO AWARD ROAD DEPT. STORAGE BUILDING TO SMITH

Gary Risch explained the building will be 30 by 56; it will be 16 feet high, 30 foot span. The floor will be limestone; they will use the millings that we have with the limestone on top. John Haven asked Roger Kelly if we will need any Permits for the construction of this building? Roger Kelly answered you will have to go through Code Sys. You will also need Stormwater Management and Grading. Gary Risch stated the bid comes with plans for Code Sys. Ken Howard stated you will have to comply with your Ordinance. You will need to do a site survey and we would give you the recommendations to handle the water on your site and comply with MS4 Requirements.

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Our recommendation would be to do a topographic survey and how to handle the stormwater. John Haven asked could you give us an estimate of the cost?

Ken Howard answered the topographic survey would be between \$8 - \$12,000 for all of the property. Albert Roenigk stated that would be our first step. Gary Risch stated the cost of the area prep is \$6,000. I got three bids for the building—Smith Bldg - \$18,750, the others were for \$22,380 and \$29,974. Ron Zampogna and Albert Roenigk both asked are we bidding on the same thing? Gary Risch answered yes.

On motion of Matt Sweeny, seconded by Albert Roenigk, to authorize Bankson Engineers to proceed with the Topographic Survey for the cost of between \$8,000 to \$12,000. Motion Carried. Un. Approval.

On motion of Gary Risch, seconded by Matt Sweeny, to award the building to Smith Building for the cost of \$18,750; the building plans are included in the cost. Motion Carried. Un. Approval.

NEW BUSINESS

BOY SCOUT PACK #557 IN ATTENDANCE TO EARN BADGE FOR CONTACT WITH PUBLIC OFFICIAL

Six Boy Scouts attended the meeting to earn their badge for contact with public officials. They asked questions.

BUTLER COUNTY HUMANE SOCIETY 2017 MUNICIPAL AGREEMENT – APPROVED

On motion of Ron Zampogna, seconded by Matt Sweeny, to approve the Butler County Humane Society 2017 Municipal Agreement. Motion Carried. Un. Approval.

POLICE OFFICE REMODEL – TABLED

Ron Zampogna stated I met with Tim yesterday; there was a bid submitted for \$6600. I think we should table this and get another bid or two.

On motion of Ron Zampogna, seconded by Gary Risch, to table the remodeling of the Police Office. Motion Carried. Un. Approval.

BUFFALO TOWNSHIP POLICE DEPARTMENT PATROL RIFLE POLICY – APPROVED

Lt. Tim Derringer explained this is a policy in regard to the rifles that we do carry. We currently don't have anything. This will be for any litigation in the future. I discussed this with Atty. Larry Lutz. It outlines the types of rifles, qualifications, and training. Atty. Lutz stated we made changes. John Haven asked if Butler Township has a policy? Atty. Lutz answered Butler Township has a similar policy. Lt. Derringer stated this could be updated in the future.

On motion of Gary Risch, seconded by Matt Sweeny to approve Buffalo Township Police Department Patrol Rifle Policy/Procedure. Motion Carried. Un. Approval.

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AMENDMENT TO ARTICLE V-12 POLICE UNIFORM & EQUIPMENT (SOP) – APPROVED

Lt. Tim Derringer stated I reviewed the SOP; there is nothing that specifies anything as far as our equipment. This describes in details all items that we carry including the different types of firearms that we can use that are available. The vests can either be worn underneath or on top of the shirt.

On motion of Matt Sweeny, seconded by Gary Risch, to approve the Amendment to Article V-12 Police Uniform & Equipment (SOP). Motion Carried. Un. Approval.

LETTER FROM GIBSON-THOMAS REF. MABT COMMENTS TO DEP WATER ALLOCATION PERMIT AND DROUGHT CONTINGENCY PLAN

John Haven stated this is from the MABT Board Meeting. Ken Howard stated this document is a standard, typical permit request for land development comment letters. It is a letter stating if the permitted activities comply. John Haven stated the Municipal Authority was required to fill out a drought contingency plan; it covers drought conditions.

OREGON CAMP – BUFFALO TOWNSHIP/AUDUBON PROJECT

John Haven stated we are looking at the infrastructure and water there. We had meetings with Ken Howard and Jim Bonner from the Audubon Society. This is located on Monroe Road. There is sewage there; we are looking at getting water. Some of the issues need ironed out. Ken Howard stated we had a productive meeting with the Audubon; they are going to come back to us with the recommended layout of the proposed building footprint. Bob Fletcher, Bear Creek Road, asked is the Audubon going to pay the bills? Gary Risch answered yes. John Haven commented on the Grants that were received.

PENN DOT ROAD PROJECT IN CABOT, WINFIELD TOWNSHIP

John Haven stated the sewer line was moved. They will need to rehab the Trail when the work is completed. The trailhead was moved to a new location. Both of those areas will need to be inspected.

FREEPORT TO DISCUSS OPTIONAL SEWAGE PLAN WITH MABT

John Haven stated there will be a meeting next week at the Municipal Authority with Freeport to discuss an option for Freeport to connect to the MABT's sewage plant. This is one option. Bob Fletcher, Bear Creek Road, asked how much will this save the residents of Buffalo Township? John Haven answered it wouldn't save you anything. Bob Fletcher stated it would be more cost effective to pump it to Creighton. Albert Roenigk stated this is DEP mandated.

MABT CHECKLIST

John Haven stated the MABT has developed a checklist for establishments that cook for a lot of people—restaurants, churches, and gas stations with food service. This

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is to remind them not to discard any grease, fats, or oils into the sewer system. These items need to be disposed of properly.

APPROVAL TO PURCHASE ROLL OFF TRAILER FOR ROAD DEPARTMENT

Gary Risch stated the Road Department has wanted a trailer. The ramps are bad on the trailer that they have now. They are concerned about someone getting hurt. They need a trailer that is long enough to haul pipe. We found a trailer that is only a year old. It is in very nice shape; the price is \$4,000.

On motion of Gary Risch, seconded by Albert Roenigk, to approve purchasing the Roll Off Trailer for the Road Department at the cost of \$4,000. Motion Carried. Un. Approval.

REMARKS FROM THE FLOOR

Rick Wolfe, Creekside Drive, attended the meeting to ask for the Board's advice on a dangerous situation in the Village at Sarver's Mill Plan. Ken Howard stated the roads have not been adopted; this is owned either by the Developer or the HOA. He will look at the plan first and then talk to someone from the Meritage Group. A resident asked if the township could have an Ordinance to address this situation? Matt Sweeny answered we could explore looking at an Ordinance. Atty. Lutz stated I am now aware on any Ordinance. Ron Zampogna commented about the Developer's Agreement. Ken Howard stated this could be part of the Building Code.

Ken Howard stated in house training is part of the MS4 Requirements. There will be a training session for the roadworkers on Jan. 31 in the morning. Also as part of the Feb. 22, 2017, Regular Monthly Meeting there will be a public session.

Peggy Bonfiglio, Julia Road, asked if the meetings could be on the township website? The Board answered yes.

ADJOURNMENT was on motion of Gary Risch, seconded by Matt Sweeny, at 8:25 p.m. Motion Carried. Un. Approval.

APPROVED:

CHAIRMAN

SECRETARY