

BUFFALO TWP. SUPERVISORS – REG. MONTHLY MEETING – OCTOBER 11, 2017

The Regular Monthly Meeting of the Buffalo Township Board of Supervisors was held Wednesday, October 11, 2017, in the Buffalo Township Municipal Building and convened at 7:30 p.m.

The Meeting was called to order by the Chairman, John K. Haven. This Meeting is being recorded. If anyone is taping this Meeting, please state your name and address.

ROLL CALL

John K. Haven	Present
Ron Zampogna III	Present
Matthew J. Sweeny	Present
Albert T. Roenigk	Present
Gary L. Risch, Sr.	Present

A majority of the Board of Supervisors being present, the Chairman declared the Meeting open for the transaction of business.

ANNOUNCEMENT OF EXECUTIVE SESSIONS; PERSONNEL; AND/OR INFO-GATHERING MEETINGS OF THE BOARD

- (a) The Board of Supervisors met with their Solicitor this evening in the Township Municipal Bldg.
- (b) John Haven attended the BCCD Board Meeting on Sept. 28.
- (c) John Haven attended the Butler County Public Outreach Program at Middlesex Township on October 3.
- (d) John Haven attended the Ordinance Workshop and Planning Commission Meeting on October 4 in the Township Municipal Bldg.
- (e) John Haven, Ken Howard, Ryan Harr and members of the Oaks Plan HOA with their children attended a storm drain stenciling activity on October 7. Ken Howard stated this was a great success.
- (f) The Board of Supervisors and Janice Zubrin held their annual Budget Workshop on October 10 in the Township Municipal Bldg.

APPROVAL OF THE MINUTES of the September 27, 2017, Regular Monthly Meeting of the Buffalo Township Board of Supervisors, as recorded, was on motion of Matt Sweeny, seconded by Ron Zampogna. Motion Carried. Un. Approval.

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ACCEPTANCE OF THE TREASURER’S REPORT

The Treasurer’s Report for September 2017 was read by John Haven. Acceptance of the Treasurer’s Report for September 1-30, 2017, inclusive for audit, was on motion of Ron Zampogna, seconded by Albert Roenigk. Motion Carried. Un. Approval.

MONTHLY BILLS

After reviewing invoices and bills presented for payment, it was on motion of Matt Sweeny, seconded by Ron Zampogna, to pay the monthly bills. Motion Carried. Un. Approval.

- (1) **THE ELECTED TAX COLLECTOR’S REPORT** received from Carla Garia for September 2017 is for \$629.86 for Twp. Real Estate @ penalty and \$341.00 for Per Capita @ penalty
- (2) **THE APPOINTED TAX COLLECTOR’S REPORT** from Berkheimer Tax Administrator for September 2017 is \$118,418.63 in Earned Income Tax and \$514.15 in Local Services Tax
- (3) **THE APPOINTED TAX COLLECTOR’S REPORT** from Sharp Collections for September 2017 is \$976.79 in delinquent Earned Income Tax
- (4) **WEEKLY STAMP SALES** received from the County for August 2017 is \$13,653.70; for September 2017 is \$26,312.10
- (5) **THE ZONING OFFICER’S REPORT** for September 2017 is for 13 Total Permits Issued; 2 Single Family Residences, 1 Residential Storage, 1 Pool, 3 Decks/Porches/Roofs, 2 Renovation, and 4 Grading Permits
Building Permit Fee: \$1,812.80 Mileage: 218 Miles
Grading Permit Fee: \$130.00 Land Development Fund: \$200.00
- (6) **THE DISTRICT JUSTICE’S REPORT** for August 2017 is for \$1,313.61 in Ordinance and Statute Violations and \$769.04 in Vehicle Code Violations

OLD BUSINESS

TRAFFIC SIGNAL CONTRACT – APPROVED

Janice Zubrin explained our current traffic signal company is no longer doing it; we had to get bids to replace them. We received three bids. John Haven read the rates for Traffic Signal Services.

On motion of Gary Risch, seconded by Matt Sweeny, to hire Traffic Signal Services for the traffic signal contract. Motion Carried. Un. Approval.

RESOLUTION #2017-6, BUSINESS RESOLUTION OF AUTHORITY TO SET UP DIRECT DEPOSIT WITH FIRST NATIONAL BANK – REMOVED FROM TABLE OF SEPT. 27, 2017 AND ADOPTED

On motion of Gary Risch, seconded by Ron Zampogna, to remove Resolution #2017-6, Business Resolution of Authority to set up Direct Deposit with First National Bank from the table of September 27, 2017.

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Janice Zubrin stated some want it and some don't care. If we want to do it, I would like to wait until the first pay in the new year, so I can get everything set up and go from there. They did say that some could have it and some could not. They would do it for whoever wants it; the others would still receive checks. John Haven asked Janice if it mattered to her either way? Janice Zubrin answered no; once I get set up. Gary Risch asked if we made it mandatory that everybody got it, would it make it easier for you? Janice answered no. Ron Zampogna stated I am not opposed to it; whatever the Police and Road Crew want. Albert Roenigk stated I really don't think it is necessary. Gary Risch stated some people want it. Albert Roenigk stated some people want a lot of things. Ron Zampogna stated I would think it would be an all or none thing. Gary Risch asked do we want to table it and discuss it the first of the year? I would think that we would make it mandatory for everybody. The only reason that I brought it up is that some of the employees wanted to have direct deposit. Ron Zampogna stated I don't think that we should make it mandatory for people who don't want it. Janice Zubrin explained our case is a little bit harder because there is not just the regular payroll; there are three or four other things that come up through the year that have to come out of payroll. Gary Risch stated it doesn't matter to me one way or the other; the only thing that would help us is we wouldn't have to sign so many checks. Direct deposit was discussed. Janice stated for myself I do not want direct deposit. Matt Sweeny stated it would save you a trip to the bank. Janice Zubrin stated it is on my way home.

On motion of Ron Zampogna, seconded by Albert Roenigk, to retable Resolution #2017-6. Gary Risch asked until when, the first of the year? There was discussion about direct deposit.

On motion of Gary Risch, seconded by Matt Sweeny, to adopt Resolution #2017-6, Business Resolution of Authority to set up direct deposit with First National Bank for people who want to do it. Motion Carried. Un. Approval.

DISCUSSION REGARDING BUILDINGS

Gary Risch stated we are talking about fixing the building down below and putting a cement floor in it. We would like to put a partial cement floor in the new building and put all of the recycling bins that we just got in. We are painting the ECOZ Building. We are discussing building a new four bay building for the guys. It is hard for them to work downstairs. They can't weld or paint downstairs because the fumes come up here. We are getting Ken to make the plans for the building so we can put out the bids. From the estimates I got it is going to be roughly between \$125,000 and \$150,000. The old building where we have the trucks now doesn't have a cement floor and it is not heated; the new building will be heated and have a cement floor.

SKID LOADER – DISCUSSION

Gary Risch asked Janice Zubrin can we pay for any of that out of liquid fuels? Janice answered I didn't find out because I was so busy today.

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APPROVAL FOR VENDOR SHREDDING OBSOLETE DOCUMENTS AND APPROVAL FOR SETTING DATE – REMOVED FROM TABLE OF SEPTEMBER 27, 2017 AND PRESENTATION BY WARREN DIXON, REGIONAL SALES MANAGER WITH “OUT OF SIGHT SHREDDING”, EAST BUTLER

On motion of Matt Sweeny, seconded by Albert Roenigk, to remove Vendor shredding obsolete documents and setting a date removed from the table of September 27, 2017. Motion Carried. Un. Approval.

Rhonda Swartz introduced Warren Dixon representing “Out of Sight Shredding”. He explained we are a local document shredding company based in East Butler. We are associated with the Blind Association. Our profits go directly to support people with disabilities. We train those people. I am prepared to answer any questions you have about our services. Ron Zampogna stated I called and talked to someone at your company. I think you told me that it was going to be a \$500 fee for three hours. Warren Dixon stated that would be the fee if we charged the township for their shredding. We do shred events for various townships. Some choose to charge their residents. The rates they charge are very affordable and the events are well attended. Gary Risch asked do you come here to shred it or do you haul it away and shred it? Warren Dixon answered we take it back to our plant. If we shred it on site, I could do it with a truck and one person. By taking it back to the plant, I can employ people with disabilities and train them. They do the shredding. Gary Risch stated we have a bunch of police and township records that we have to get rid of. We were going to get them down into one bay; when we got somebody to come and shred them, we were going to make an event for the township residents. What would that cost? Warren Dixon answered that would be the \$500 fee that we discussed; that covers our truck, several men to be here, security bins. Ron Zampogna asked is there a quantity limit? Warren Dixon answered I don’t know how you are going to advertise it to the residents. I would recommend that if you do that you put some kind of limitation. The limit put on elsewhere is mostly 5-7 boxes or 3-5 trash bags. John Haven stated we might want to have two separate events—one for the township and one for residents. Warren Dixon stated we do all the shredding for the entire Butler Health System. John Haven asked how secure is your facility? Warren Dixon answered we have the highest security rating that a document destruction company can have. All of our employees have both state and federal back ground checks. Shredding and the cost were discussed. Rhonda Swartz stated there will be one on November 4 from 10-1 in Richland Township. Somebody could go and check it out. Warren Dixon explained what happens to the paper after it is shredded.

On motion of Gary Risch, seconded by Matt Sweeny, to approve shredding obsolete documents and to approve setting dates. Motion Carried. Un. Approval.

NEW BUSINESS

THANK YOU TO THE SARVER VETS FOR THEIR \$2,000 DONATION TO PURCHASE MORE TASERS FOR THE POLICE DEPARTMENT – A moment of silence was held for Rex Kallner

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ANNOUNCEMENT: FRIENDS OF BUFFALO TOWNSHIP PAID BACK \$3,000 LOAN TO BUFFALO TOWNSHIP WITH INTEREST AND APPROVAL TO GIVE THE INTEREST BACK TO THEM

Gary Risch asked how much interest? John Haven answered it was 4%. Janice Zubrin stated it was \$300. Gary Risch stated I think we should give the interest back to them.

On motion of Gary Risch, seconded by Albert Roenigk, to give the interest money back to the Friends of Buffalo Township. Motion Carried. Un. Approval.

ANNOUNCEMENT: VETERANS DAY 10K RACE COMING NOVEMBER 11, 2017 – ORGANIZED BY THE FRIENDS OF BUFFALO TOWNSHIP AND BUFFALO TOWNSHIP PARKS AND RECREATION COMMITTEE

Terry Tague stated this will be Board Certified. This is something that you keep on your records. We will have food and beverages. We are hoping the Fire Company can come up with a program. The proceeds will go to Friends of Buffalo Township, Fire Companies, and a Veterans Group.

John Haven stated the Freeport Basketball Boosters are having their Halloween Hustle on the Trail this weekend; it is a 5K.

COMPREHENSIVE PLAN UPDATE

John Haven stated that Rick Grossman has agreed to help revise and update our Comprehensive Plan. He will get us a cost estimate for our next Ordinance Workshop. This will be held on November 1 at 6:30 p.m.

APPROVAL TO ADVERTISE FOR 2018 BUDGET PRESENTATION AND ADOPTION

On motion of Matt Sweeny, seconded by Ron Zampogna, to approve advertising for the 2018 Budget Presentation and Adoption. Motion Carried. Un. Approval.

Students from Freeport High School (Mr. Wyant's) class attended this evening's meeting and asked questions.

John Haven stated we are looking for people for the Planning Commission.

REMARKS FROM THE FLOOR

A resident from Ridgeview Estates asked about changing the date for Trick or Treating to the Saturday before. Matt Sweeny stated we already advertised for this year. Janice Zubrin stated this has come up many times before. The majority want to have it on Halloween. Gary Risch stated adults don't want in on Saturday evening. The resident also asked about the Planning Commission. He was told to submit his name, resume, and a letter of interest. Ray Smetana suggested he come and see what goes on.

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Chris Ziegler, President Butler-Freeport Trail, stated that our Half Marathon is in ten days. We are taking registrations now. She commented on things going on with the Trail. She also asked the Supervisors to send each of the townships where the Trail goes to ask them to not plow onto the Trail; there are residents who also plow onto the Trail. We are still looking for volunteers for the Half Marathon.

A Representative from the Butler County Tourism and Convention Bureau attended the meeting to explain what they do. Gary Risch commented about the new park.

Gary Risch stated that Terry Tague is looking for volunteers for the Parks and Recreation Committee.

ADJOURNMENT was on motion of Gary Risch, seconded by Matt Sweeny, at 8:20 p.m. Motion Carried.
Un. Approval.

APPROVED:

CHAIRMAN

SECRETARY