

**BUFFALO TOWNSHIP BOARD OF SUPERVISORS – RE-ORGANIZATION MEETING VIA VIDEO
CONFERENCE – JANUARY 4, 2021**

The annual Reorganization Meeting of the Buffalo Township Board of Supervisors was held on Monday, January 4, 2021, via Video Conference and convened at 7:20 p.m. due to technical difficulties.

The Meeting was called to order by the Acting Chairperson, Janice L. Zubrin. This Meeting is being recorded, if anyone is taping this Meeting, please state your name and address.

ROLL CALL

Ron Zampogna III	Present
Gary L. Risch, Sr.	Present
Albert T. Roenigk	Present
Matthew J. Sweeny	Absent
Michael Oehling	Present

A majority of the Board of Supervisors being present, the Acting Chairperson declared the Meeting open for the 2021 appointments.

2021 APPOINTMENTS

On motion of Michael Oehling, seconded by Albert Roenigk, Ron Zampogna was appointed Chairman of the Board of Supervisors for 2021. Motion Carried. Un. Approval.

APPT. OF VICE-CHAIRMAN OF BOARD OF SUPERVISORS

On motion of Albert Roenigk, seconded by Gary Risch, Matthew J. Sweeny was appointed Vice-Chairman of the Board of Supervisors for 2021. Motion Carried. Un. Approval.

APPT. OF POLICE SUPERVISOR

On motion of Michael Oehling, seconded by Albert Roenigk, to appoint Gary Risch as Police Supervisor for Buffalo Township for 2021. Motion Carried. Un. Approval.

APPT. OF SUPERVISOR IN CHARGE OF EMERGENCY PERSONNEL AND FIRE DEPARTMENTS

On motion of Gary Risch, seconded by Michael Oehling, to appoint Matt Sweeny as Supervisor in charge of Emergency Personnel and Fire Departments for 2021. Motion Carried. Un. Approval.

APPT. OF SUPERVISOR IN CHARGE OF ROADS

On motion of Gary Risch, seconded by Michael Oehling, Albert Roenigk was appointed Supervisor of Roads for Buffalo Township for 2021. Motion Carried. Un. Approval.

APPT. OF RECREATION DEVELOPMENT SUPERVISOR

On motion of Gary Risch, seconded by Albert Roenigk, to appoint Michael Oehling as the Buffalo Township Recreation Development Supervisor for 2021. Motion Carried. Un. Approval.

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APPT. OF SECRETARY/TREASURER

On motion of Gary Risch, seconded by Michael Oehling, Janice L. Zubrin was appointed Secretary/Treasurer for Buffalo Township for 2021. Motion Carried. Un. Approval.

APPT. OF VOTING DELEGATE TO PSATS CONFERENCE

On motion of Gary Risch, seconded by Albert Roenigk, to appoint Michael Oehling as the Voting Delegate to the PSATS Conference for 2021. Motion Carried. Un. Approval.

APPT. OF SUPERVISOR AS COG REPRESENTATIVE

On motion of Gary Risch, seconded by Michael Oehling, to appoint Albert Roenigk as the Buffalo Township COG Representative for 2021. Motion Carried. Un. Approval.

APPT. OF TOWNSHIP SOLICITOR

On motion of Gary Risch, seconded by Michael Oehling, the Law Firm of Lutz Pawk & Black was appointed Buffalo Township Solicitor for 2021 at a rate of \$150.00 per hour with no retainer fee. Motion Carried. Un. Approval.

APPT. OF SUPERVISOR TO MUNICIPAL CODE ASSOCIATION BOARD

The Municipal Code Association's Reorganization and Regular Meeting will be held on Tuesday, January 26, 2021 at 3:00 p.m.

On motion of Gary Risch, seconded by Albert Roenigk, to appoint Michael Oehling to the Municipal Code Association Board for 2021. Motion Carried. Un. Approval.

APPT. OF TOWNSHIP CHIEF OF POLICE

On motion of Gary Risch, seconded by Michael Oehling, to appoint Timothy Derringer as the Buffalo Township Chief of Police for 2021. Motion Carried. Un. Approval.

APPT. OF TWP. ZONING OFFICER

On motion of Gary Risch, seconded by Albert Roenigk, Rick Healey was appointed Buffalo Township Zoning Officer for 2021 at a rate of \$1,210.00 per month plus mileage at the approved rate. Motion Carried. Un. Approval.

APPT. OF DOG OFFICER

On motion of Gary Risch, seconded by Michael Oehling, Dennis Sybert was appointed as Dog Officer for 2021 and will be reimbursed at \$50.00 per incident plus mileage at the approved rate. Motion Carried. Un. Approval.

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RESOLUTION #2021-1 TOWNSHIP DEPOSITORY – ADOPTED

On motion of Gary Risch, seconded by Albert Roenigk, to adopt Resolution #2021-1, naming the First National Bank of Sarver, PA to act as depository for all of the Buffalo Township Supervisors Checking/Savings/Money Market Investment Accounts for the year 2021. Motion Carried. Un. Approval.

APPT. OF 2021 VACANCY BOARD

On motion of Gary Risch, seconded by Michael Oehling, Ray Smetana of Monroe Road was appointed to the 2021 Vacancy Board as the Registered Elector and Chairman of the Vacancy Board. Motion Carried. Un. Approval.

APPT. OF 2021 GRIEVANCE BOARD

On motion of Michael Oehling, seconded by Michael Oehling, to appoint the 2021 Grievance Board as follows: one Supervisor, Gary Risch, one handicapped person and one Senior Citizen. Motion Carried. Un. Approval.

Ron Zampogna stated that if anyone is interested in being on the 2021 Grievance Board, please contact Janice Zubrin at the Township office as we are in need of one handicapped person and one Senior Citizen to fill the vacancies on this board.

APPT. OF TOWNSHIP ENGINEER

On motion of Michael Oehling, seconded by Gary Risch, Bankson Engineers, Inc. was appointed Township Engineer for 2021. Fee structure of 2020. Motion Carried. Un. Approval.

APPT. OF AUDITOR TO CONDUCT 2020 AUDIT OF TOWNSHIP FUNDS

On motion of Gary Risch, seconded by Michael Oehling, Merge & Hill, P.C. was appointed to conduct the 2020 Audit of Township Funds. Motion Carried. Un. Approval.

RESOLUTION #2021-2 – ADOPTED

On motion of Michael Oehling, seconded by Gary Risch, to adopt Resolution #2021-2, which waives employee contributions to the Police Pension Fund for the fiscal year 2021. Motion Carried. Un. Approval.

RESOLUTION #2021-3 – ADOPTED

On motion of Gary Risch, seconded by Albert Roenigk, to adopt Resolution #2021-3, which grants authorization to the Buffalo and Sarver Volunteer Fire Companies regarding Workers Compensation Coverage. Motion Carried. Un. Approval.

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APPT. OF TOWNSHIP BUILDING CODE INSPECTOR

On motion of Gary Risch, seconded by Albert Roenigk to appoint Code Sys Code Consulting, Inc. as the Building Code Inspector for Buffalo Township for the year 2021 at the same Fee Schedule as 2020. Motion Carried. Un. Approval.

APPOINTMENT OF UNIFORM CONSTRUCTION CODE HEARING BOARD

On motion of Gary Risch, seconded by Albert Roenigk, to appoint Mark Cravener, Cornplanter Road, Cabot; Bob Holbein, Parker Road, Sarver; Mike Gasbarro, Creekside Drive, Sarver; and Ray Smetana, Monroe Road, Sarver, and Ed Wozniak, Sterling Drive, Sarver to the Uniform Construction Code Hearing Board for 2021. Motion Carried. Un. Approval.

RESOLUTION #2021-4 – FEE SCHEDULE – ADOPTED

On motion of Gary Risch, seconded by Michael Oehling, to adopt Resolution #2021-4, Fee Schedule. Motion Carried. Un. Approval.

REAPPOINTMENT OF PLANNING COMMISSION BOARD MEMBER – REAPPOINTED

On a motion of Albert Roenigk, seconded by Gary Risch to reappoint Grant McConnell to the Planning Commission Board for another 4-year term. Motion Carried. Un. Approval.

REAPPOINTMENT OF BUFFALO TOWNSHIP RESIDENT ON THE SOUTH BUTLER COUNTY LIBRARY BOARD – REAPPOINTED

On a motion of Gary Risch, seconded by Albert Roenigk to reappoint Lisa Vandevort-Crist as the Buffalo Township Resident on the South Butler County Library Board for another 3-year term. Motion Carried. Un. Approval.

REAPPOINTMENT OF ZONING HEARING BOARD MEMBER – REAPPOINTED

On a motion of Gary Risch, seconded by Michael Oehling to reappoint Ed Wozniak to the Zoning Hearing Board for a 3-year term. Motion Carried. Un. Approval.

ADJOURNMENT was on motion of Gary Risch, seconded by Michael Oehling, at 7:30 p.m. Motion Carried. Un. Approval.

APPROVED:

CHAIRMAN

SECRETARY/TREASURER