

BUFFALO TWP. SUPERVISORS – RE-ORGANIZATION MEETING – JAN. 2, 2018

The annual Reorganization Meeting of the Buffalo Township Board of Supervisors was held on Tuesday, January 2, 2018, in the Buffalo Township Municipal Building and convened at 7:00 p.m.

The Meeting was called to order by the Acting Chairperson, Janice L. Zubrin. This Meeting is being recorded. If anyone is taping this Meeting, please state your name and address.

ROLL CALL

John Zurisko	Present
Ron Zampogna III	Present
Matthew J. Sweeny	Present
Albert T. Roenigk	Present
Gary L. Risch, Sr.	Present

A majority of the Board of Supervisors being present, the Acting Chairperson declared the Meeting open for the 2018 appointments.

2018 APPOINTMENTS

APPT. OF CHAIRMAN OF BOARD OF SUPERVISORS

On motion of Gary Risch to appoint Matthew J. Sweeny as Chairman of the Board of Supervisors. There was no second.

On motion of John Zurisko, seconded by Albert Roenigk, Ron Zampogna III was appointed Chairman of the Board of Supervisors for 2018. Motion Carried. Un. Approval.

APPT. OF VICE-CHAIRMAN OF BOARD OF SUPERVISORS

On motion of Matt Sweeny, seconded by John Zurisko, Gary L. Risch, Sr. was appointed Vice-Chairman of the Board of Supervisors for 2018. A roll call vote was taken. Motion Carried on a Roll Call Vote.

Roll Call Vote

John Zurisko	Yes	Ron Zampogna	Yes	Matt Sweeny	Yes
Albert Roenigk	Yes	Gary Risch	Abstain		

APPT. OF POLICE SUPERVISOR

On motion of Matt Sweeny, seconded by Albert Roenigk, to appoint Gary Risch as Police Supervisor for Buffalo Township for 2018. Motion Carried. Un. Approval.

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APPT. OF SUPERVISOR IN CHARGE OF EMERGENCY PERSONNEL AND FIRE DEPARTMENTS

On motion of Gary Risch, seconded by John Zurisko, to appoint Matt Sweeny as Supervisor in charge of Emergency Personnel and Fire Departments for 2018. Motion Carried. Un. Approval.

APPT. OF ROAD SUPERVISOR

On motion of John Zurisko, seconded by Matt Sweeny, Albert Roenigk was appointed Supervisor of Roads for Buffalo Township for 2018. Motion Carried. Un. Approval.

APPT. OF RECREATION DEVELOPMENT SUPERVISOR

On motion of Matt Sweeny, seconded by Gary Risch, to appoint Ron Zampogna as the Buffalo Township Recreation Development Supervisor for 2018. Motion Carried. Un. Approval.

APPT. OF SECRETARY/TREASURER

On motion of Albert Roenigk, seconded by Gary Risch, Janice L. Zubrin was appointed Secretary/Treasurer for Buffalo Township for 2018. Motion Carried. Un. Approval.

APPT. OF OPEN RECORDS OFFICER AND ALTERNATE

On motion of John Zurisko, seconded by Matt Sweeny, to appoint Rhonda Sue Swartz as Open Records Officer for 2018; and to appoint Janice L. Zubrin as Alternate Open Records Officer for 2018. Motion Carried. Un. Approval.

APPT. OF VOTING DELEGATE TO PSATS CONFERENCE

On motion of Matt Sweeny, seconded by John Zurisko, to appoint Gary Risch as the Voting Delegate to the PSATS Conference for 2018. Motion Carried. Un. Approval.

APPT. OF COG REPRESENTATIVE

On motion of Matt Sweeny, seconded by John Zurisko, to appoint Albert Roenigk as the Buffalo Township COG Representative for 2018. Motion Carried. Un. Approval.

APPT. OF TOWNSHIP SOLICITOR

On motion of Gary Risch, seconded by Matt Sweeny, the Law Firm of Lutz and Pawk was appointed Buffalo Township Solicitor for 2018 at a rate of \$125.00 per hour. Motion Carried. Un. Approval.

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COMMISSION SET FOR ELECTED TAX COLLECTOR

On motion of Gary Risch, seconded by Matt Sweeny, to set the rates for Carla Garia, Elected Tax Collector, at 13 ½ % for current Per Capita Collections and 5% for delinquent Per Capita Collections. Motion Carried. Un. Approval.

APPT. OF TWP. ZONING OFFICER

On motion of Albert Roenigk, seconded by Matt Sweeny, Roger A. Kelly was appointed Buffalo Township Zoning Officer for 2018 at a rate of \$1,210 per month plus mileage at the approved rate. Motion Carried. Un. Approval.

APPT. OF DOG OFFICER

On motion of Albert Roenigk, seconded by John Zurisko, Dennis Sybert was appointed as Dog Officer for 2018 and will be reimbursed at \$50.00 per incident plus mileage at the approved rate. Motion Carried. Un. Approval.

RESOLUTION #2018-1, TOWNSHIP DEPOSITORY – ADOPTED

On motion of Matt Sweeny, seconded by Albert Roenigk, to adopt Resolution #2018-1, naming the First National Bank of Sarver, PA to act as depository for all of the Buffalo Township Supervisors Checking/Savings/Money Market Investment Accounts for the year 2018. Motion Carried. Un. Approval.

APPT. OF 2018 VACANCY BOARD

On motion of John Zurisko, seconded by Matt Sweeny, Ray Smetana of Monroe Road was appointed to the 2018 Vacancy Board as the Registered Elector and Chairman of the Vacancy Board. Motion Carried. Un. Approval.

APPT. OF 2018 GRIEVANCE BOARD

On motion of Matt Sweeny, seconded by John Zurisko, to appoint the 2018 Grievance Board as follows; one Supervisor, Gary Risch; one handicapped person; and one Senior Citizen, Marlene Hughes. Motion Carried. Un. Approval.

APPT. OF TOWNSHIP ENGINEER

On motion of Albert Roenigk, seconded by Matt Sweeny, Bankson Engineers, Inc. was appointed Township Engineer for 2018. The Fee Schedule will be the same as 2017. Motion Carried. Un. Approval.

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APPT. OF AUDITOR TO CONDUCT 2017 AUDIT OF TOWNSHIP FUNDS

On motion of Matt Sweeny, seconded by Albert Roenigk, Merge & Hill, P.C. was appointed to conduct the 2017 Audit of Township Funds. Motion Carried. Un. Approval.

A resident attending the meeting asked what would happen if there were Auditor Candidates on the ballot? Janice Zubrin answered we don't use them.

RESOLUTION #2018-2 – ADOPTED

On motion of Albert Roenigk, seconded by John Zurisko, to adopt Resolution #2018-2, which waives employee contributions to the Police Pension Fund for the fiscal year 2018. Motion Carried. Un. Approval.

RESOLUTION #2018-3 – ADOPTED

On motion of Matt Sweeny, seconded by Albert Roenigk, to adopt Resolution #2018-3, which grants authorization to the Buffalo and Sarver Volunteer Fire Companies regarding Workers Compensation Coverage. Motion Carried. Un. Approval.

APPT. OF PLANNING COMMISSION MEMBERS

On motion of John Zurisko, seconded by Gary Risch, to reappoint Christ Foust, Woodbury Drive, Sarver, and Amy Trulik, Doyle Road, Sarver to the Buffalo Township Planning Commission for four (4) year terms. Motion Carried. Un. Approval.

APPT. OF SUPERVISOR TO MUNICIPAL CODE ASSOCIATION BOARD

On motion of Matt Sweeny, seconded by Gary Risch, to appoint John Zurisko to the Municipal Code Association Board for 2018. Motion Carried. Un. Approval. The Reorganization and Regular Meeting will be Thursday, January 18 at 3:00 p.m.

APPT. OF TOWNSHIP BUILDING CODE INSPECTOR

On motion of Albert Roenigk, seconded by John Zurisko, to appoint Code Sys Code Consulting, Inc. as the Building Code Inspector for Buffalo Township for the year 2018 at the same Fee Schedule as 2017. Motion Carried. Un. Approval.

APPOINTMENT OF UNIFORM CONSTRUCTION CODE HEARING BOARD

On motion of Matt Sweeny, seconded by Gary Risch, to reappoint Mark Cravener, Cornplanter Road, Cabot; Bob Holbein, Parker Road, Sarver; Mike Gasbarro, Creekside Drive, Sarver; and Ray Smetana, Monroe Road, Sarver; and to appoint Ed Wozniak, Sterling Drive, Sarver to the Uniform Construction Code Hearing Board for 2018. Motion Carried. Un. Approval.

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APPT. OF MUNICIPAL AUTHORITY BOARD MEMBER

On motion of John Zurisko, seconded by Gary Risch, to appoint Patrick Reitz, Creekside Drive to the Municipal Authority of Buffalo Township to complete a two (2) year term. This term will expire December 2019. Motion Carried. Un. Approval.

APPT. OF ZONING HEARING BOARD MEMBER

On motion of John Zurisko, seconded by Gary Risch, to appoint Clayton Holbein to the Buffalo Township Zoning Hearing Board to complete a three (3) year term. This is an appointment to fill a vacancy that expired December 2017. Motion Carried. Un. Approval.

APPT. TO SOUTH BUTLER COUNTY LIBRARY BOARD

On motion of Matt Sweeny, seconded by John Zurisko, to appoint Lisa Vandevort-Crist, Primrose Drive, to serve on the South Butler County Library Board for a three (3) year term. Motion Carried. Un. Approval.

OFFICE STAFF WAGES

On motion of John Zurisko, seconded by Matt Sweeny, to raise the wage of Janice L. Zubrin, Secretary/Treasurer fifty (50) cents per hour. Motion Carried. Un. Approval.

On motion of Albert Roenigk, seconded by John Zurisko, to leave the wage for Rhonda Sue Swartz, Land Development Coordinator the same. Motion Carried. Un. Approval.

RESOLUTION #2018-4 – FEE SCHEDULE – ADOPTED

On motion of Matt Sweeny, seconded by Gary Risch, to adopt Resolution #2018-4, Fee Schedule. Motion Carried. Un. Approval.

ADJOURNMENT was on motion of Gary Risch, seconded by Matt Sweeny, at 7:16 p.m. Motion Carried. Un. Approval.

APPROVED:

CHAIRMAN

SECRETARY/TREASURER